CF Video Notes
User Manual
V 1.0.0.1

1. **CF Video Notes** is a Windows 10 application that can record, store, and catalog videos. Both a description and a set of keywords may be associated with each video.
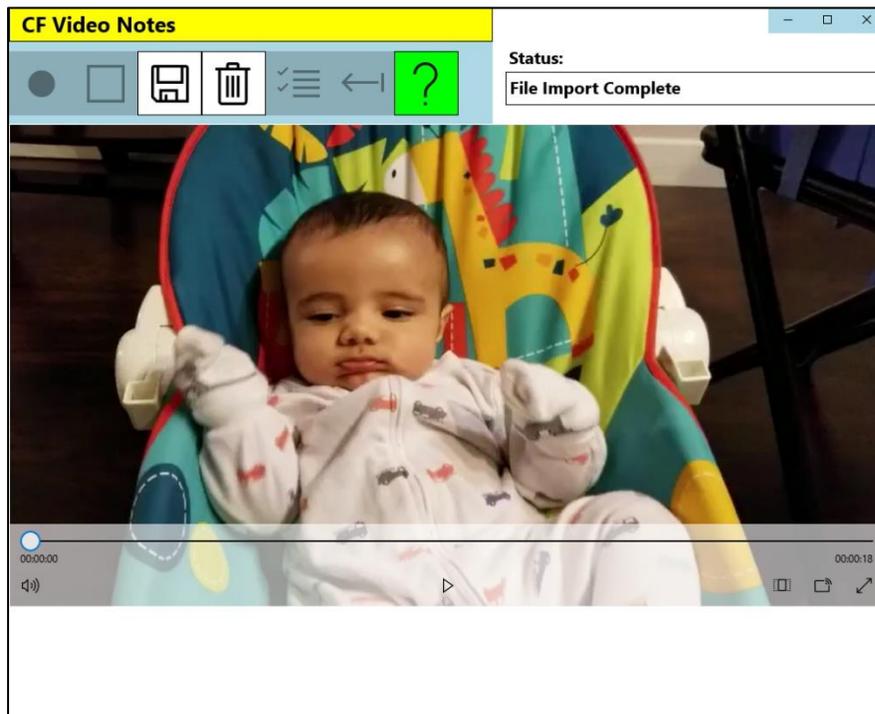

Figure 1 – Startup Screen

2. **Startup**. When invoked, a splash screen will show up for approximately two seconds; then, the main screen will appear (Figure 1).

3. **Functions.** Each function is associated with an icon, listed below. See paragraphs 4 through 7 for function descriptions.

   a. Record a video.

   b. Stop recording.

   c. Save the video.

d. 🗑 Delete the video.

e. ☰ View Video List (for edit, deletion or review).

f. ← Import a file.

g. ? Support

4. **Record a Video.**

   a. Click the Record button ● to start recording.

   b. When done, click on the Stop Recording button. ▢

   c. If you are satisfied with the video, click on the Save Video button 💾. This will show the Edit page (see Figure 3), where you can review the video and associate it with a description and keywords. If desired, you can delete the video completely by clicking on the Delete button. 🗑

5. **List and Select Videos.** You can see a list of saved videos (Figure 2) by clicking on the View Video List button. ☰
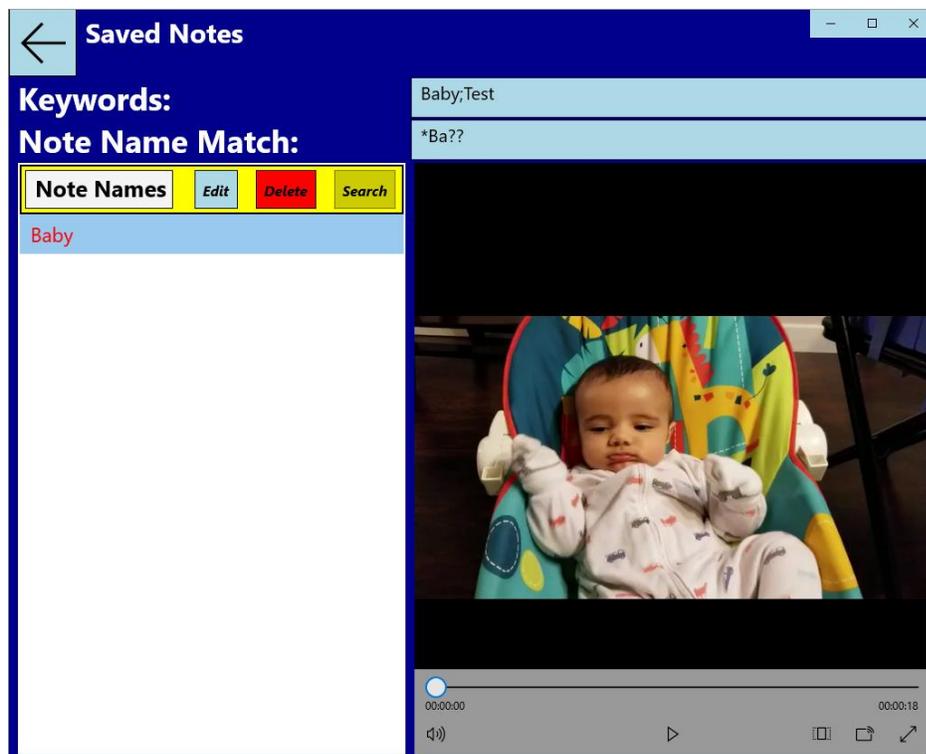

Figure 2 – Saved Videos

a. **Search by Keyword.** Type in a keyword or a series of keywords separated by semicolons, then click on the Search button.

b. **Search by Note Name.** Type in the name of a note for which to search. The wildcards '*' (any character or series of characters) and '?' (any single character) may be used. Then, click on the Search button;

   Note: If there are both keywords and a note name entered, the application will search for files that meet both criteria.

c. **Delete a Note.** To delete a note, just select the note to delete and click on the *Delete* button. A confirming dialog will pop-up; select *OK* to continue, *Cancel* to stop the deletion.

d. **Edit a Note.** To edit a note, just select a note to edit from the list and click on the *Edit* button The Edit Form will appear.

6. **Edit or Save a Video.** The Edit form (Figure 3) will pop up when selected from the main form or the video selection form.
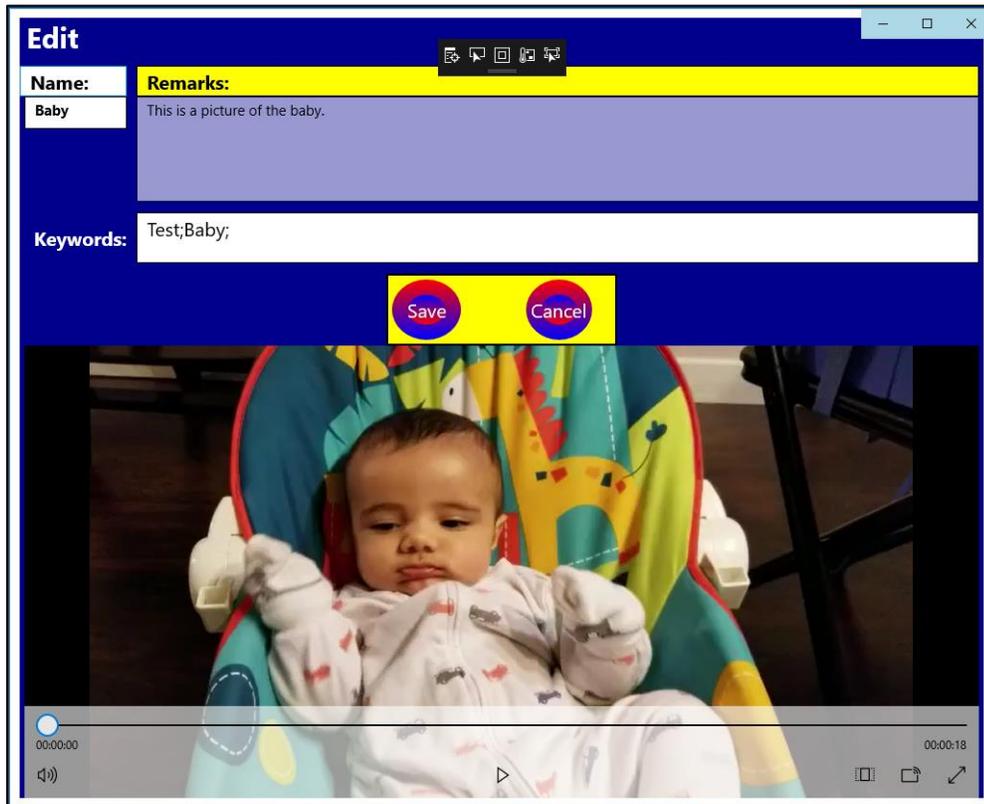

Figure 3 - Edit Page

On this page you can:
   a. Name or rename the note.
   b. Add a note description.
   c. Add a single keyword or a set of keywords (the set values are separated by semicolons).

Click on the *Save* button to save any changes, the *Cancel* button to discard any changes. Clicking on either will send you back to the previous page.

7. **Import a Video.** You can import a video into the application. Click on the **Import** button, select the file that you want to import, then click on either the **Save** or **Cancel** button.

8. **Notes.**
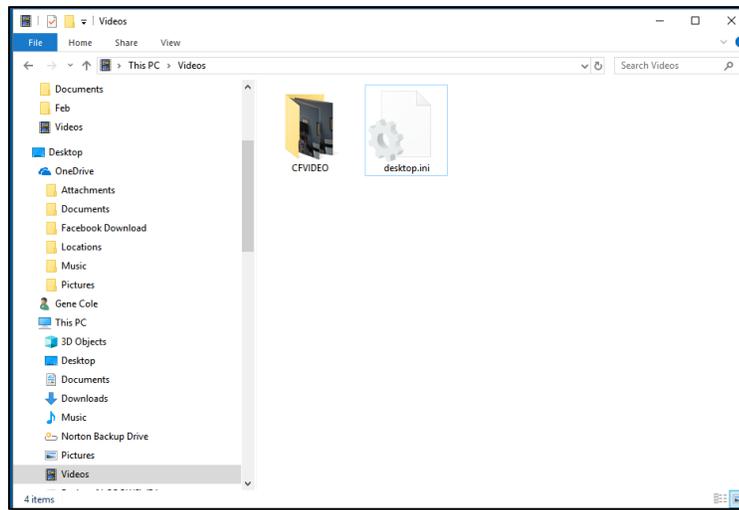   a. The videos are stored in a subfolder of the Windows 10 video folder named CFVIDEO ([Figure 4](#)).

Figure 4 – Video Storage Location

   b. Minimizing the page while recording will cause the recording to stop.

9. **Errors** – If an error occurs, either a message box will popup or the error will be shown in the status box. Normally, the error message will be self-explanatory. If an unexpected error happens, please email the text of the error to:

corporate@cfsw.biz

10. Please email any problem descriptions or improvement suggestions to:

corporate@cfsw.biz